

Chartered Banker MBA Application Form

As appears on passport

Last Name

First Name

Title

Date of Birth

Day Mon Year
 th

Address line 1

Address line 2

City/Town

State/Providence

Zip/Postal Code

Country

Company name

Address line 1

Address line 2

City/Town

State/Providence

Zip/Postal Code

Country

Please let us know the address you would like your study materials despatched to

Home Email

Work Email

Preferred Email

Home Telephone _____
Work Telephone _____
Mobile Telephone _____
Preferred Telephone _____

2. Residential Information

Country of Birth _____
Nationality _____

3. Education

Please indicate education, academic and professional qualifications achieved, with the most recent first.

Date Awarded	Institution	Qualification / Award
_____ Day Mon Year th	_____	_____
Date Awarded	Institution	Qualification / Award
_____ Day Mon Year th	_____	_____
Date Awarded	Institution	Qualification / Award
_____ Day Mon Year th	_____	_____
Date Awarded	Institution	Qualification / Award
_____ Day Mon Year th	_____	_____
Date Awarded	Institution	Qualification / Award

4. Membership of Professional Bodies

Please give details of membership of professional bodies which you currently hold

Professional Body	Membership Level	Membership No.
_____	_____	_____
Professional Body	Membership Level	Membership No.
_____	_____	_____
Professional Body	Membership Level	Membership No.
_____	_____	_____
Professional Body	Membership Level	Membership No.
_____	_____	_____

Chartered Banker Institute membership is an obligatory requirement for the Chartered Banker MBA qualification. A membership application form can be found at section 15 of this application.

In order to maintain Chartered Status after graduation, you will be required to maintain membership of the Chartered Banker Institute.

5. Career Details

Total number of years in full-time work at start of programme

Years

Months

Are you currently employed?

Yes

No

Date of Employment

Start date

Day Mon Year
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Name of Employer

Position

Describe below your current duties, responsibilities and position in your organisation, so we can understand the depth of your experience and the contribution you can make to the Chartered Banker MBA. If applicable, please tell us how many staff report to you, your budgetary responsibilities and the position of the person you report to.

6. Previous Employment

Provide details of your employment history starting with the most recent

Employer Name & Address

Employment Start Date

Day Mon Year
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Employment End Date

Day Mon Year
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Job Title

Job Responsibilities

Employer Name & Address

Employment Start Date

Day Mon Year
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Employment End Date

Day Mon Year
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Job Title

Job Responsibilities

Employer Name & Address

Employment Start Date

Day Mon Year
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Employment End Date

Day Mon Year
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Job Title

Job Responsibilities

Employer Name & Address

Employment Start Date

Day Mon Year
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Employment End Date

Day Mon Year
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Job Title

Job Responsibilities

7. Programme Details

Programme

Please let us know the route you would like to be considered for. Please note that where a candidate does not meet the entry criteria for a chosen route, an alternative route may be offered

Full Programme

Accelerated Programme as I have a recognised Professional Banking or Accounting Qualification

Super Accelerated Programme as I have a recognised Postgraduate Award or I am a Senior Banker with a Professional Banking or Accountancy Qualification

Students studying the Full route are required to select 4 elective modules, please note that elective modules are not available in both semesters. A comprehensive list of option modules are available on our website <http://charteredbankermba.com/electivemodules.php.en>

Elective Module 1

Elective Module 2

Elective Module 3

Elective Module 4

Do you wish to apply for module exemptions?

Yes

No

Module Name

As Accreditation of Prior Learning can be offered to me for

Module Name

As Accreditation of Prior Learning can be offered to me for

Module Name

As Accreditation of Prior Learning can be offered to me for

8. Examination Information

Please indicate whether you plan to attend revision sessions and examinations in the UK during your first semester

Yes

No

Please indicate where you would prefer to sit your examinations from the list provided. Where an examination venue is listed with an (F) against them, this means there is a small administrative charge for sitting at this venue.

Where an examination centre does not exist in your jurisdiction, please detail where you wish for a new centre to be arranged

9. Scholarship

To apply for a scholarship please complete the following section. You will need to expand upon your most recent career achievements, explain why you should be considered for a scholarship and answer the following question:
"How will the knowledge gained from studying the Chartered Banker MBA benefit the banking / financial industry within your country or region?"

Scholarships applications are only considered for candidates who have enrolled on the programme through paying the initial deposit. Scholarships will be considered once the intake has closed.

Candidates must meet the entry criteria for the Full Programme and be offered a place for the Autumn 2017 intake. Only self-funded candidates for the Full Programme are eligible for these Gold and Silver Worldwide Scholarships.

Chartered Banker MBA applicants with recognised postgraduate, professional accountancy or professional banking qualifications may be offered module exemption or entry on to an accelerated route (found here) and will not qualify for the Worldwide Scholarships.

10. Tuition Fees & Additional Charges

Applicants please note: Candidates who meet the eligibility criteria are required to pay a deposit of £500 to secure your place on the programme. Through providing credit/debit card details you are agreeing that we may deduct the deposit on your behalf. This amount is non refundable and is subtracted from your fees.

Candidates who wish to consider their offer before accepting a place should leave the card details section blank. A deposit is payable within 48 hours.

Please note that your application may not be processed if this section is blank. Please detail how you would prefer to pay your tuition fees

Fees paid by your employer (If your employer is sponsoring your studies, please provide details in section 13)

Full Payment (You will receive a 5% reduction of your overall fees if you pay in full at the start of the semester. Payment must be received prior to the start of the first semester)

Semester payments (You will be invoiced equal instalments 4 weeks prior to each semester. Your invoice must be met prior to the despatch of your study materials)

Monthly recurring payment by Credit / Debit Card (5% handling charge will be levied. Please note that 3 payment failures will result in the offer of monthly payments being withdrawn and full or semester payments become applicable)

11. Employer Invoicing Information

To be completed by individuals who are being sponsored by their employers

Purchase Order number

Name (to appear on the invoice)

Position

Company Name (if applicable)

Company Address (include Post/Zip Code)

Contact Telephone Number

Contact Email Address

12. English Language Ability

Is your first language English or Welsh

What is your first language

Please detail your English language proficiency by placing a tick in the relevant boxes

	Excellent	Good	Fair	Poor
Written				
Listening				
Spoken				
Reading				

If you have taken an English language test, please place the date and results in the relevant space provided

TOFEL	Date taken/to be taken	Result
	_____ Day Mon Year th	_____
IELTS	Date taken/to be taken	Result
	_____ Day Mon Year th	_____
CAE	Date taken/to be taken	Result
	_____ Day Mon Year th	_____
CPE	Date taken/to be taken	Result
	_____ Day Mon Year th	_____
PTE	Date taken/to be taken	Result
	_____ Day Mon Year th	_____

13. Equal Opportunities

We are required to gather information relating to your health and ethnic origin. This section does not affect the decision making process and is for planning purposes and to ensure the best possible support

Gender

Male
Female

Disabilities

Disabled
Not Disabled

I would describe my ethnic origin as

Do you have any criminal convictions (excluding motoring offences) for which a fine or other penalty was imposed?

Yes
No

When undertaking the Chartered Banker MBA programme students are subject to the rules and regulations of both Bangor University and the Chartered Banker Institute, Scotland. Under the Institute's Code of Professional Conduct, certain criminal convictions may preclude a student gaining or retaining Chartered status. Please bear in mind that should you be subject to any criminal investigations, investigations by a regulator or other competent body or be dismissed by your employers for misconduct during your studies, these must be declared to the CBMBA office and Chartered Banker Institute as this may have a bearing on your ability to complete the programme and / or gain Chartered Status.

Agree

14. Marketing Information

How did you hear about this MBA programme?

Select advertisement

Please Specify

15. Registration for student membership of the Chartered Banker Institute

Membership of the Chartered Banker Institute is aimed at helping individuals working within the banking and financial services sector achieve and sustain the highest standards of professionalism. The Chartered Banker Institute is the only body in the World able to confer eligible members with the professional designation Chartered Banker. On successful completion of the Chartered Banker MBA programme (by any route other than Certificate, Diploma or Single Module), candidates qualify for Chartered Banker status (MCIB). Chartered Banker status can only be used where membership is maintained through the Chartered Banker Institute: Student Membership (1st year covered by the CBMBA programme) is £90. Chartered Banker status is £120 per annum. Candidates must comply with the rules of the membership applicable at the time, including the Institute's code of Professional Conduct as well as meet the requirements for the related scheme for continuing professional development. Further information relating to your membership can be found on the Institute's website.

Please tick here to confirm that you have read and understood the Chartered Banker Institute's code of Professional Conduct and that you agree to maintain high standards of professional excellence as well as continually develop your skills and knowledge. Please also note that all fees paid to the institute are non-refundable.

Agree

Shortly after your registration onto the Chartered Banker MBA programme with Bangor University you will be contacted directly by the institute with your student membership information. If you are already a member of the Chartered Banker Institute (in Scotland), please include your Membership number here:

Signature

Date

Day Mon Year
th

16. Terms & Conditions

Programme Delivery & IT Requirements

1. The Chartered Banker MBA degree is delivered in a part time, blended learning format. Successful applicants will be expected to undertake studies in their home countries except for designated residential periods held in the UK or other specified locations.
2. Study guides, Course Textbooks and access to the online learning platform will be distributed once the course fees have been paid and prior to the start of the semester.
3. Students are required to adhere to the Accepted Use statement which is made available upon acceptance.
4. To gain the maximum benefit from the Chartered Banker MBA, students must ensure that they have a high speed broadband connection; Windows XP or later or Operating System 10 or later for MAC users. Students should have access to Microsoft office systems with a good sound card
5. Students are required to use a headset and microphone combination to take part in Live Conferences
6. The Chartered Banker MBA programme is delivered by blended learning, students are not eligible for a UK Student Visa. For further information on this please contact the office.

Matriculation (Completing the formal requirements to register with the university)

1. All student studying with Bangor University are required to matriculate within 3 months of study.
2. Please include photocopies of transcripts / certificates of the highest qualifications with the application form. Certified copies / sight of originals will be required should your application be successful.
3. Copies of certificates may be certified by a Notary Public, Solicitor or staff member at the University.
4. If English is not your native language, satisfactory evidence of written and spoken English must be provided. IELTS 6.5 (with no individual score lower than 6.0) or TOFEL internet based: 90 (with no individual score lower than 20). It may be necessary for applicants falling short of this minimum standard to attend an intensive English Language before registering for the academic programme.
5. Please provide the link in section 19 to your chosen referee and ask them to complete the online reference form. Your referee should be a person who has known you in a professional or academic capacity for at least 12 months. Referees should be able to comment on your capabilities and may not be a member of your family or circle of friends. Please also note that Chartered Banker MBA staff contact referees at random as part of Bangor University's Quality Assurance policy.

Fees

1. Tuition fees are set for each intake and are held for individual students provided there is no break in the continuous period of study.
2. Candidates who are paying their fees on a monthly basis must ensure that adequate funds are available on the given date to deduct their fees. Up to 3 payments failures will result in the offer of monthly payments being withdrawn and full or semester payments will be applicable.
3. Fees do not include accommodation during residential sessions.
4. If you will be sponsored by your employer or a third party they must write to us to confirm this. Please indicate the address and name of the person who will be responsible for your fees by completing section 11 of the application form.
5. The deposit of £500 which is automatically deducted 48 hours after an offer of a place being made is non-refundable
6. Full refunds (less the deposit) will only be made where a student withdraws from the programme prior to the start of their first semester provided no study materials have been despatched.
7. Where study materials have been despatched and up to the 6th week of semester a refund of 50% of fees paid will be made.
8. After the 6th week of semester, no refund of fees will be made.
9. Examinations (excluding resits) at UK and overseas pre-agreed examination venues are included in the tuition fee. Candidates requesting to sit their examinations at alternative venues will be subject to a fee of £100. The current examination resit fee is set at £75.
10. Students who suspend studies mid-way through a semester will be subject to an administration charge when they recommence the module, to cover the cost of replacement materials. Administrative charges may also be levied where students retake a module. All such charges are detailed in the Online Support Module to which students have access throughout their studies.

Withdrawal

1. A refund of up to 50% of fees paid (minus the non-refundable deposit for first-semester students) may be claimed by students withdrawing from the programme up to the 6th week of semester. After this point, no refunds will be made.
 2. For Candidates paying their fees on a monthly basis:
 - If the withdrawal request is made within the first 6 weeks of semester, additional monthly fees will continue until half the semester fee has been collected.
 - If the withdrawal request is made after the initial 6 weeks, additional monthly fees will apply until the end of the first semester.
- Please note: Chartered Banker Institute Scotland membership fees are non-refundable.

Scholarships

1. Section 9 of the application must be completed to apply for a scholarship
2. Offers of scholarships are for the stated intake only
3. Scholarships can only be considered to candidates who have enrolled on their programme through paying the initial deposit. If you are awarded a scholarship you will be notified in writing and your fees schedule altered accordingly.
4. Applicants awarded a scholarship who subsequently defer entry must re-apply for a scholarship at the point of entry.
5. Scholarships are valid for the Chartered Banker MBA programme only and not be transferred to on-campus programmes

Please tick the following box to indicate that you have read and understood the Terms & Conditions

Agree to Terms & Conditions

17. Declaration

Please read the statements below before signing the form

1. I understand that my eligibility will be based on my application and other supported documentation requested by The Chartered Banker Programme Office
2. I consent to The Chartered Banker programme office processing this information under the Data Protection Act 1988 and I understand that this information, together with any other information provided will be retained by The Chartered Banker MBA office in accordance with the Act.
3. I confirm that I have sufficient funds to cover the cost of the programme should I be offered a place

By ticking this box I give my permission for the qualification on which I was granted entry to the Chartered Banker MBA programme to be verified, and for the awarding body to release this information to CBMBA office staff on request.

Agree

By ticking this box I agree that The Chartered Banker MBA Programme may use edited information regarding my career and reasons for undertaking this course in their marketing and publicity materials

Agree

Name

Date

Day Mon Year
 th

Signature

18. Candidate Checklist

Before submitting your application, please check that you have included the following information; failure to do so may lead to a delay in your application being processed

Up-to-date CV should be included along with the completed application form

Copy of certificates (if applicable)

Transcripts from degrees (if applicable)

Signed & dated the declaration for registration for student membership of the Chartered Banker Institute (section 15)

Provide the link in section 19 to your reference of choice

Payment details

Letter of intent from employers if your fees are being met by them

If you have difficulties attaching required documents please email to cbmba-admissions@bangor.ac.uk

If you require support or have any questions relating to completing the application form, please do not hesitate to contact our dedicated team through one of the following means:

Email: cbmba-admissions@bangor.ac.uk

Phone: +44 (0) 1248 36 5966 / 5995

19. Reference / Letter of Recommendation

Please provide the following link to your reference of choice where they can complete the required online reference form:
<https://secure.jotforme.com/form/51394686039364>