



**Chartered Banker**  
Leading financial professionalism

# CHARTERED BANKER MBA

## Application Form



## CHARTERED BANKER MBA Application Form

Programme Start Date

### 1. Programme Details

Programme Level

If you are applying for the Chartered Banker MBA programme, please indicate the route you wish to be considered for

### 2. Your Details

Surname (or family name):

Forenames:

Title: (Mr, Mrs, Miss / Other - please specify)

Date of Birth :(dd-mm-yyyy)

Home Address (incl. Postcode):

Home Telephone Number:

Home Email Address:

Company Name:

Job Title:

Company Address: (incl. Postcode)

Company Telephone Number:

Company Email Address:

Does your employer know that you are applying for the Chartered Banker MBA programme? **Yes** **No**

May we contact you at your business address? **Yes** **No**

**Please indicate if correspondence should be sent to:** **Home** **Work**

### 2. Residential Information

Please indicate your Country of Residence:

And your Nationality:

## 4. Education

Please indicate education, academic and professional qualifications achieved, with the most recent first. *(Continue on a separate sheet if required)*

Date Awarded	Institution	Qualification / Award

## 5. Membership of Professional Bodies

Please give details of membership of professional bodies which you currently hold:

Professional Body	Membership Level	Membership No.

Please note that Chartered Banker Institute membership is an obligatory requirement for the Chartered Banker MBA qualification. A membership application form can be found at section 16 of this application.

In order to maintain Chartered Status after graduation, you will be required to maintain membership of the Chartered Banker Institute.

## 6. Employment Details

If you are not currently employed please tick this box and go to Section 7

Which best describes your organisation?	International	National	Local		
Please indicate the number of employees:	1 - 10	1 - 50	51 - 250	251 - 1000	1001+

Public / Voluntary Sector	Education	Local Government	Registered Charity
	Health	National Government	Voluntary
	Police or Fire	Not for Profit	Co-operative
Industry / Commerce	Banking	Legal	
	Finance	Professional Services	
	Accounting	Retail / Consumer	
	Insurance / Investments	IT / Communications	

If none of the above, please specify your employment details below:

## 7. Career Details

Total number of years in full-time work at start of programme  Years  Months

Please complete this page for your current/latest employer

Date of employment	From	To
Name of employer		
Position		
Salary (£ p/a)		

Please describe your current duties, responsibilities and position in your organisation clearly so we can understand the depth of your experience and the contribution you can make to the Chartered Banker MBA. If applicable, please tell us how many staff report to you, your budgetary responsibilities and the position of the person you report to. If you have been in your present job for less than six months, you should also include details of your previous job.

--

## 8. Employment History

Employer Name & Address	Employment Dates	Job Title & Key Responsibilities	Salary (£ p/a)

## 9. Scholarship

Please expand upon your most recent career achievements and explain why you should be considered for a scholarship.

## 10. Option Module Selection

**If you are applying for the Super Accelerated Route, please go to question 11.** Students studying on the Full and Accelerated routes of the Chartered Banker MBA programme must select option modules. If you are applying for the Full programme please detail 4 modules in the space provided below, and 2 option modules for the Accelerated route. A comprehensive list of Option Modules are available on our website <http://www.charteredbankermba.com/programmeoverview.php>

### Full Programme

Semester 1 Option Module

Semester 2 Option Module

Semester 3 Option Module

Semester 4 Option Module

### Accelerated Programme

Semester 1 Option Module

Semester 2 Option Module

## 11. Materials Despatch and Examination Information

Chartered Banker MBA materials are despatched by DHL and will require a signature on delivery. Please indicate whether these should be sent to:

**Home**

**Work**

Please indicate whether you plan to attend revision sessions and examinations in the UK:

**Yes**

**No**

If you will not be attending sessions in the UK, please indicate where you would prefer to sit examinations from the list of venues on the website at <http://charteredbankermba.bangor.ac.uk/ExaminationVenue>

## 12. Tuition Fees & Additional Charges

Please tell us in which currency you prefer to pay your fees:    Sterling (£)            US Dollars (\$)

Please indicate below your preferred method of payment:

Fees paid by employer  
(Please go to section 13)

Crossed GBP / US\$ cheque or bank draft

Credit / Debit Card  
(Please tick here if you wish us to debit the semester fees from your card automatically 14 days prior to the start date)

Online payment:  
<http://managementcentrebookings.bangor.ac.uk>

Please detail how you would prefer to pay your fees:

In full at the start of the programme

Modular Instalments

**Applicants please note:** Candidates who meet the eligibility criteria are required to pay a deposit of £500 / \$800 to secure the scholarship (if applicable) and your place on the programme. By providing credit/debit card details you are agreeing that we may deduct the deposit within 48 hours of receiving an offer letter, this amount is non refundable and is subtracted from the first instalment of your fees.

Card Type:     Visa Credit     Visa Debit     MasterCard     Switch     Maestro

Card Number:   

Card Start Date:           Card Expiry Date   

Issue Number:          Security Code:   

Amount to be Debited:     £ / \$

Name on Card:   

Signature of Card Holder:        Date:   

Card Invoicing Address:   

## 13. Employer Invoicing Information

To be completed by individuals who are being sponsored by their employers.

Purchase Order number:	<input type="text"/>
Name:(to appear on the invoice)	<input type="text"/>
Position:	<input type="text"/>
Company Name: (if applicable)	<input type="text"/>
Company Address: (include Post / Zip Code):	<input type="text"/>
Contact Telephone Number:	<input type="text"/>
Contact Email Address:	<input type="text"/>

## 14. English Language Ability

What is your first language?

What other languages do you speak fluently?

	Excellent	Good	Fair	Poor
If your first language is not English, please detail your proficiency by placing a tick in the relevant boxes.	Written:			
	Listening:			
	Spoken:			
	Reading:			

	Certification	Date taken / to be taken	Result
If you have taken an English language test, please place the date and results in the relevant space provided.	TOEFL:		
	IELTS:		
	CAE:		
	CPE:		
	PTE:		

## 15. Equal Opportunities

We are required to gather information relating to your health and ethnic origin. This section does not affect the decision making process and is for planning purposes and to ensure the best possible support.

Gender: I am  Male  Female

Disabilities: I am  Disabled  Not Disabled

Nature of the Disability:

Do you have any criminal convictions (excluding motoring offences for which a fine / and or up to three penalty points were imposed)?  Yes  No

I would describe my ethnic origin as:

<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>
<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>
<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>
<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>	<input style="width: 100%; height: 25px;" type="text"/>

## 15. Marketing Information

How did you hear about this MBA programme?

<p style="background-color: #f4a460; padding: 2px;">Internet Search (please specify)</p> <div style="border: 1px solid black; height: 70px; width: 100%;"></div>	<p style="background-color: #f4a460; padding: 2px;">Advertisement (please specify)</p> <div style="border: 1px solid black; height: 70px; width: 100%;"></div>
<p style="background-color: #f4a460; padding: 2px;">Regional Agent (please specify)</p> <div style="border: 1px solid black; height: 70px; width: 100%;"></div>	<p style="background-color: #f4a460; padding: 2px;">Other (please specify)</p> <div style="border: 1px solid black; height: 70px; width: 100%;"></div>

## 16. Terms & Conditions

### Programme Delivery & IT Requirements

1. The Chartered Banker MBA degree is delivered in a part time, blended learning format. Successful applicants will be expected to undertake studies in their home countries except for designated residential periods held in the UK or other specified locations.
2. Study Guides, Course Textbooks and access to the online learning platform will be distributed once the course fees have been paid and prior to the start of the semester.
3. Students are required to adhere to the Acceptable Use statement which is made available upon acceptance.
4. To gain the maximum benefit from the Chartered Banker MBA, students must ensure that they have a high speed broadband connection; Windows XP or later or Operating System 10 or later for MAC users. Students should have access to Microsoft office systems with a good sound card.
5. Students are required to use a headset and microphone combination to take part in Live Conferences.
6. The Chartered Banker MBA programme is delivered by blended learning, students are not eligible for a UK Student Visa. For further information on this please contact the office.

### Matriculation (Completing the formal requirements to register with the University)

1. All students studying with Bangor University are required to matriculate within 3 months of study.
2. Please include photocopies of transcripts / certificates of the highest qualifications with the application form. Certified copies / sight of originals will be required should your application be successful.
3. Copies of certificates may be certified by a Notary Public, Solicitor or staff member at the University.
4. If English is not your native language, satisfactory evidence of written and spoken English must be provided. IELTS 6.5 (with no individual score lower than 6.0) or TOFEL internet based: 90 (with no individual score lower than 20). It may be necessary for applicants falling short of this minimum standard to attend an intensive English Language before registering for the academic programme.
5. Please detach the Reference Form (Section 19) and ask your chosen referee to complete this. Your referee should be a person who has known you in a professional or academic capacity for at least 12 months. Referees should be able to comment on your capabilities and may not be a member of your family or circle of friends. Please also note that Chartered Banker MBA staff contact referees at random as part of Bangor University's Quality Assurance policy.
6. A digital photograph is required and should be emailed to [charteredbankermba@bangor.ac.uk](mailto:charteredbankermba@bangor.ac.uk).

### Fees

1. Tuition fees are set for each intake and are held for individual students provided there is no break in the continuous period of study.
2. Fees do not include travel or accommodation during residential sessions.
3. If you are sponsored by your employer or a third party they must write to us to confirm this. Please indicate the address and name of the person who will be responsible for your fees by completing section 13 of the application form.
4. The deposit of £500 / \$800 which is automatically deducted 48 hours after an offer of a place being made is non-refundable.
5. Full refunds (less the deposit) will only be made where a student withdraws from the programme prior to the start of their first semester provided no study materials have been despatched.
6. Where study materials have been despatched and up to the 6th week of semester, a refund of 50% of fees paid will be made.
7. After the 6th week of semester, no refund of fees will be made.
8. Examinations (excluding resits) at UK and overseas pre-agreed examination venues are included in the tuition fee. Candidates requesting to sit their examinations at alternative venues will be subject to a fee of £75. The current examination resit fee is set at £100.
9. Students who suspend studies in a module mid-way through a semester will be subject to an administration charge when they recommence the module, to cover the cost of replacement materials. Administrative charges may also be levied where students retake a module. All such charges are detailed in the Online Support Module to which students have access throughout their studies.

### Scholarships

1. Section 9 of the application must be completed to apply for a scholarship.
2. Offers of scholarships are for the stated intake only.
3. Awards will be notified at the time an offer of a place is made.
4. Applicants awarded a scholarship, who subsequently defer entry, must re-apply for a scholarship at the point of entry.
5. Scholarships are valid for the Chartered Banker MBA programme only and may not be transferred to on-campus programmes.

Please tick the following box to indicate that you have read and understood the terms & conditions



## 17. Declaration

Please read the statements below before signing the form:

- I wish to apply for registration as a student on the programme specified in Section 1- Programme Details.
- I understand that my eligibility will be based on my application and other supporting documentation requested by The Chartered Banker Programme Office
- I consent to The Chartered Banker programme office processing this information under the Data Protection Act 1988 and I understand that this information, together with any other information provided will be retained by The Chartered Banker MBA office in accordance with the Act.
- I understand that having completed this application form I am committed to an initial deposit which will secure my place on the programme, the fees I have been quoted and scholarship I have been offered (if applicable)

**I hereby confirm that the information provided on this form is true, complete and accurate.**

By ticking this box I agree that The Chartered Banker MBA Programme may use edited information regarding my career and reasons for undertaking this course in their marketing and publicity materials.

Name:

Date:

--	--	--	--	--	--

Signature:

## 18. Candidate Checklist

Before submitting your application, please check that you have included the following information; failure to do so may lead to a delay in your application being processed.

Up to date CV should be included along with the completed application form

Copy Certificates (if applicable)

Transcripts from Degrees (if applicable)

Completed CIOBS form (found on pages 11-13)

Completed Reference form (found on page 9 & 10)

Payment Details

Digital Photograph emailed to [charteredbankermba@bangor.ac.uk](mailto:charteredbankermba@bangor.ac.uk)

Letter of intent from employers if your fees are being met by them

If you require support or have any questions relating to completing the application form, please do not hesitate to contact our dedicated team by email

[charteredbankermba@bangor.ac.uk](mailto:charteredbankermba@bangor.ac.uk)

or alternatively phone +44 (0) 1248 36 5966,

Office hours are 09.00 - 17.00 GMT Monday - Friday.

**The completed form should be returned by email or alternatively post to:**

Chartered Banker MBA Admissions  
The Management Centre  
Bangor University  
College Road  
Bangor  
Gwynedd LL57 2DG  
United Kingdom

## 19. Reference / Letter of Recommendation

### Notes for Referees

Please note that the reference provided as part of this application is not confidential and a copy will be provided to the applicant if requested.

Please clearly identify how you know the applicant. If this is an academic reference, please comment on the applicant's suitability for the course. This should include studies the applicant is taking or has taken, with particular emphasis on subjects relevant to the proposed course of study.

Please comment on the applicant's commitment to the course together with any other relevant information (e.g. skills, personal qualities, career plans) that will assist the admissions staff in considering the application.

As part of Bangor University's Quality Assurance procedures, Chartered Banker MBA staff may contact you to verify the reference or to request additional information on the candidate. By providing this reference you agree that we may contact you in this regard. If you have any questions, please contact us on the address overleaf.

Applicant's Name:	
Referee's Name:	Position:
Contact Email:	Telephone Number:

How long have you known the applicant?  Years  Months

And in what capacity?  Business  Professional  Academic  Other (please specify below)

I would consider the candidate's professional abilities as (please expand upon this in the free section below)

Excellent  Good  Fair  Poor

I would consider the candidate's academic abilities as (please expand upon this in the free section below)

Excellent  Good  Fair  Poor

Please write below your comments on the applicant's suitability for admission to the chosen programme of study, including an explanation of your choices above. Please continue overleaf if required.

Detach this form and pass to your referee for completion

Referee Comments [continued]

I confirm that the information provided in this reference is correct at the time of preparation. I accept that Chartered Banker MBA staff may contact me to discuss the contents of the reference as part of Bangor University's Quality Assurance procedures and that a copy of this reference will be provided to the person concerned upon request.

Name: (in block capitals)

\_\_\_\_\_

Signature:

\_\_\_\_\_

Date:

--	--	--	--	--	--

Postal Address at which we may contact you:

Please return the completed form to:  
Chartered Banker MBA Admissions  
The Management Centre  
Bangor University  
College Road  
Bangor  
Gwynedd LL57 2DG  
United Kingdom



## 4 Declaration

Please read the statements below before signing the form.

The information I have provided is true to the best of my knowledge or belief. I agree to be bound by the published rules of The Chartered Banker Institute. I also accept that all fees are non-refundable.

Name:  Signature:  Date:

### For Office Use Only

Balance	<input type="text"/>
Re-Registration:	<input type="text"/>
Processed:	<input type="text"/>
Membership number to CBMBA Staff:	<input type="text"/>



Chartered Banker MBA Admissions  
The Management Centre  
Bangor University  
College Road  
Bangor  
Gwynedd LL57 2DG  
United Kingdom